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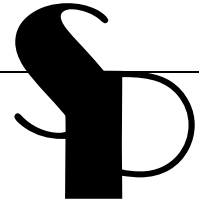
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| Versandauftrag (MVA) | | | | MVA-Nr.: | | |
| Versandanschrift: | | | | Auftragsdatum: | | |
| | | | | Bestellnummer: | | |
| | | | | Auftragsnummer: | | |
| Lfd. Nr. | Artikelnummer | Artikelbezeichnung | Einheit | Menge | Einzelpreis | Gesamtpreis |
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| Abteilung | | Tätigkeit/Bemerkung | | | Datum | Kurzeichen |
| Verkauf | | Tabellen eintragen | | | | |
| | | Kundenkartei eintragen | | | | |
| | | | | | | |
| Lager/Versand | | Versandart (z. B. Lkw) | | | | |
| | | Entfernung in km | | | | |
| | | Bruttogewicht in kg | | | | |
| | | Frachtkosten | | | | |
| Verkauf | | Verpackungskosten | | | | |
| | | Versand (frei/unfrei/...) | | | | |
| | | Tabellen/Lagerkartei eintragen | | | | |
| Verkauf | | Lieferschein Nr.: | | | | |
| | | AR-Nr.: | | | | |
| | | Tabellen Eintragung | | | | |
| | | Kundenkartei Eintragung | | | | |
| Verkauf | | Statistik Eintragung | | | | |
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| Bemerkungen: | | | | | | |

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| SAPELLO GmbH Großhandlung Pirmasens, Adlerstraße 31 | | | | Abteilung LAGER/VERSAND | | | | | |
| Liefer-/Empfangsschein | | | | Sachbearbeiter: | | | | | |
| Versandanschrift: | | | | Lieferschein-Nr.: | | | | | |
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| | | | | Versandauftrag-Nr. | | | | | |
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| | | | | Lieferdatum: | | | | | |
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| Sie erhalten durch | | Boten | | LKW | | Bahn | | Post | |
| Pos | Artikel-Nr. | Artikelbezeichnung | | | | bestellte Menge | Liefermenge | | |
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| Versandbestätigung: | | | | | Empfangsbestätigung: | | | | |
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| Name, Datum | | | | | Name, Datum | | | | |

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| Bedarfsmeldung (MBd) | | | | MBd-Nr.: | |
| Lager/Versand | | | | | |
| Artikelbezeichnung: | | | | Artikel-Nr.: | |
| Bestand | | | | Bewegung | |
| Mindestbestand (eiserner Bestand): | Höchstbestand: | verfügbarer Bestand: | Ist-Bestand (Vorrat): | gewünschte Menge: | Kurzzeichen: |
| Prüfungs-/Freigabevermerk: | | | | | |
| Lager/Versand | | | | | |
| Tätigkeit | | | | Datum | Kurzzeichen |
| Tabelle MBd | | | | | |
| Lagerkartei | | | | | |
| Einkauf | | | | | |
| Tätigkeit | | | | Datum | Kurzzeichen: |
| Bestellnummer: | Bestellung freigeben | | | | |
| | Tabellen eintragen | | | | |
| Preis/Einheit: | Liefererkartei eintragen | | | | |
| Lieferer: | | | | | |
| Lager/Versand | | | | | |
| Tätigkeit | | | | Datum | Kurzzeichen: |
| Bedarfsmeldung aufbewahren (→Unerledigtes) | | | | | |
| Wareneingang | | | | | |
| Lagerfachkarte/Lagerkartei/Tabellen eintragen | | | | | |
| Statistik eintragen | | | | | |
| Wareneingangsmeldung | | | | Nr.: | |
| Bemerkungen: | | | | | |
| Bedarfsmeldung ablegen | | | | | |

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| Wareneingangsmeldung (MWE) | | | | | Abteilung Lager/Versand | | MWE-Nr.: | |
| Lieferer: | | | | | Eingang am: | | Bestell-Nr.: | |
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| Pos. | Artikel-Nr./ Bezeichnung | Ein- heit | Menge | anteilige Bez. Ko. | Befund | | Mindermenge | Datum/Kurz- zeichen |
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| Verpackungszustand: | | | | | | | Verpackung geht zurück | |
| | | | | | | | <input type="checkbox"/> Ja | <input type="checkbox"/> Nein |
| Anlagen: | | | | | | | | |
| <input type="checkbox"/> Packzettel <input type="checkbox"/> Lieferschein <input type="checkbox"/> Frachtbrief <input type="checkbox"/> ER-O <input type="checkbox"/> ER-Kopie | | | | | | | | |
| Bemerkungen: | | | | | | | | |
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SAPELLO GMBH GROßHANDEL
 ADLERSTRASSE 31 • 66955 PIRMASENS
 TELEFON 06331/4313-0 • TELEFAX 06331/4313-26



SAPELLO GmbH, Adlerstraße 31, 66955 Pirmasens

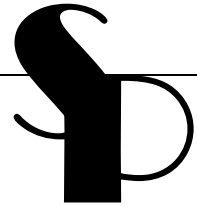
Rechnung

| | | | | | Nr. | | |
|--|-------------|---|---------|---|------------------|------------------|-----|
| Ihr Zeichen/Bestellung-Nr./Datum | | Unser Zeichen | | Unsere Auftrags-Nr. | | vom | |
| Versandbedingungen | | Versandart | | Versanddatum | | Lieferschein-Nr. | |
| Pos | Artikel-Nr. | Bezeichnung der Lieferung | Einheit | Menge | Preis je Einheit | Betrag | USt |
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| Zahlungsbedingungen: | | | | | | | |
| Geschäftsführung: Christian Neumann | | Handelsregistereintrag: Amtsgericht Pirmasens Abt. B Nr. 0268 | | Bankverbindungen: Sparkasse SW Pirmasens IBAN DE..... (BIC MALADE51SWP) Deutsche Bank IBAN DE..... (BIC DEUTDEDB542) Postbank Ludwigshafen IBAN DE..... (BIC PBNKDEFF545) | | | |

SAPELLO GMBH GROßHANDEL

ADLERSTRASSE 31 • 66955 PIRMASENS

TELEFON 06331/43131-0 • TELEFAX 06331/4313-26



SAPELLO GmbH, Adlerstraße 31, 66955 Pirmasens

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___ Ihr Zeichen, Ihre Nachricht vom

Unser Zeichen, unsere Nachricht vom Bearbeiter/Durchwahl

Pirmasens

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Geschäftsführung:
Christian Neumann

Handelsregistereintrag:
Amtsgericht Pirmasens
Abt. B Nr. 0268

Bankverbindungen:
Sparkasse SW Pirmasens
Deutsche Bank
Postbank Ludwigshafen

IBAN DE..... (BIC MALADE51SWP)
IBAN DE..... (BIC DEUTDEDB542)
IBAN DE..... (BIC PBNKDEFF545)

| 80 Liste der Anfragen | | | KUNDEN/Kunde: | |
|-----------------------|-----|------------------------------|--|-------------|
| Lfd. Nr. | Tag | Lieferernummer/ Lieferername | Artikelnummer/Bezeichnung/sonstiger Inhalt | erledigt am |
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| 81 Liste der Angebote | | | KUNDEN/Kunde: | |
|-----------------------|-----|---------------------------|--|---------------------|
| Lfd. Nr. | Tag | Lieferer-Nr./Lieferername | Artikel-Nr./-Bezeichnung/sonst. Inhalt | Betreff-Nr./Zeichen |
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| 82 Liste der Bestellungen | | | KUNDEN/Kunde: | | |
|---------------------------|-----|---------------------------|-----------------------------------|--------------------------------|-------------|
| Lfd. Nr. | Tag | Lieferer-Nr./Lieferername | Artikelnummer/ Artikelbezeichnung | Wareneingangsmeldung Nr. (MWE) | erledigt am |
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| 83 Liste der Auftragsbestätigungen | | | KUNDEN/Kunde: | |
|------------------------------------|-----|---------------------------|-----------------------------------|-------------|
| Lfd. Nr. | Tag | Lieferer-Nr./Lieferername | Artikelnummer/ Artikelbezeichnung | Auftrag-Nr. |
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| 84 Liste der Eingangsrechnungen | | | KUNDEN/Kunde: | | | |
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| Lfd. Nr. | Tag | Lieferer | Rechnungs betrag | Bestell-Nr. | MBd-Nr. | bezahlt am |
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| 85 Liste der Mängelrügen | | | KUNDEN/Kunde: | | | | |
|--------------------------|-----|----------------------------|-----------------------------------|--------------------|-----------------|----------------------|-------------|
| Lfd. Nr. | Tag | Lieferer-Nr./ Lieferername | Artikelnummer/ Artikelbezeichnung | Rechnungs position | Rechnungs datum | Eingangsrechnung Nr. | erledigt am |
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| 87 Liste der Wareneingangsmeldungen (MWE) | | | KUNDEN/Kunde: | | |
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| Lfd. Nr. | Wareneingang am | Artikel-Nr./-Bezeichnung | Bestell-Nr. | MBd-Nr. | ER-Nr. |
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| 89 Liste der Sonstigen Schriftverkehre | | | KUNDEN/Kunde: | |
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| Lfd. Nr. | Tag | Absender/Empfänger | Gegenstand | erledigt am |
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Blatt 1 (Stammdaten):

| Lagerkartei | | | | Raum für Vermerke / Reiter | | | Blatt 1 | |
|--------------------|---------------------|--------------|---------------------|----------------------------|--------|---------------|---------|--|
| Artikelbezeichnung | | | | Artikelnummer | | Artikelgruppe | | |
| Lft. Nr. | Lieferer 1 | | | EKP | Rabatt | VKP | | |
| Lft. Nr. | Lieferer 2 | | | EKP | Rabatt | VKP | | |
| Lft. Nr. | Lieferer 3 | | | EKP | Rabatt | VKP | | |
| Lft. Nr. | Lieferer 4 | | | EKP | Rabatt | VKP | | |
| Lft. Nr. | Lieferer 5 | | | EKP | Rabatt | VKP | | |
| Lft. Nr. | Lieferer 6 | | | EKP | Rabatt | VKP | | |
| Qualität | | | | Einheit | | Farbe | | |
| Hauptverwendung | | | | Stärke | | Größe/Gewicht | | |
| Meldebestand | Mindestlagerbestand | Höchstvorrat | Mindestbestellmenge | Lagerort | | Regal/Fach | | |

Blatt 2 (Bewegungen):

| Lagerkartei: | | | | | | | Raum für Vermerke / Reiter | | | | | Blatt 2 | |
|---------------------|------------------------------|----|-----|----|--------|-----------|----------------------------|------------------------------|----|-----|----|----------|-----------|
| Artikelbezeichnung: | | | | | | | Artikelnummer: | | | | | Einheit: | |
| Tag | Bestell. Nr. Auftrag. Nr. | Zu | Res | Ab | Vorrat | | Tag | Bestell. Nr. Auftrag. Nr. | Zu | Res | Ab | Vorrat | |
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|------------------------------------|------------------------|--------|----------------------------|----------------|
| Liefererkartei (Stammdaten) | | | Raum für Vermerke / Reiter | Blatt 1 |
| Lieferer: | | | Lieferernummer: | |
| Anschrift: | | | Geschäftsleitung: | Telefon/Fax: |
| | | | Ansprechpartner: | Telefon/Fax: |
| Zahlungsbedingungen: | Kreditrahmen (Obligo): | | Vertreter: | Telefon/Fax: |
| Artikelgruppe | Lieferzeit | Rabatt | Lieferbedingungen | Preisliste Nr. |
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| Liefererkartei | | | Raum für Vermerke / Reiter | Blatt 2 | | | |
| Lieferer: | | | Lieferernummer: | | | | |
| Allgemeine Werbesendungen | | | Angebote | | | | |
| Tag | Gegenstand | Erfolg | Tag | Artikel-Nr./-Bezeichnung | Angebot Nr. | Sachbearbeiter | Liefertermin |
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| Liefererkartei | | | | | Lieferer | | Blatt 3 | |
|----------------|-----------------|--------------|-------------|--------------------------|----------|---------|---------------|--------------|
| Anfragen | | Bestellungen | | | | | | |
| Tag | Abteilung/Beleg | Tag | Bestell-Nr. | Artikel-Nr./-Bezeichnung | Menge | Einheit | Preis/Einheit | Liefertermin |
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| Liefererkartei | | | | | | Raum für Vermerke / Reiter | | Blatt 4 |
|----------------|-------------|---------|--------------------------|----------------|----------------|----------------------------|-----------|-------------|
| Lieferungen | | | | | | Lieferer: | | |
| Tag | Bestell-Nr. | MWE-Nr. | Artikel-Nr./-Bezeichnung | Menge/ Einheit | Preis/ Einheit | Bezugskosten | Nachlässe | erledigt am |
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| Erfolgsstatistik | | | | | | LIEFERER: | | | | |
|------------------|----------------|----------------|----------|----------|-------------|-----------|------------|--------|-----------|--------|
| Lfd. Nr. | Umsatz- tag | Umsatz- art | Art. Nr. | Lft. Nr. | Bezugspreis | | Brutto-VKP | | Rohgewinn | |
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| Wareneinkaufskonto | | | Konto-Nr.: | | Name/Firma: | | | | |
|--------------------|--------------------------|------------|----------------------------|--------------|--------------|------|-------|--------|-------|
| Konten Klasse: | Beschreibung/Warengruppe | | | | | | | | |
| | | | | | Fremdwährung | | | Betrag | |
| Buchungs- tag. | Beleg- Nr. | Gegenkonto | Kostenstelle/ Kostenträger | Buchungstext | Ein- heit | Soll | Haben | Soll | Haben |
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| Vorsteuerkonto | | | Konto-Nr.: | | Name/Firma: | | | | |
|----------------|--------------|------------|----------------------------|--------------|--------------|------|-------|--------|-------|
| Konten Klasse: | Beschreibung | | | | USTVA-Nr.: | | | | |
| | | | | | Fremdwährung | | | Betrag | |
| Buchungs- tag. | Beleg- Nr. | Gegenkonto | Kostenstelle/ Kostenträger | Buchungstext | Ein- heit | Soll | Haben | Soll | Haben |
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| Liefererkonto | | | Konto-Nr.: | | Name/Firma: | | | | |
|----------------------|----------------------------|------------|-------------------------------|--------------|----------------|------|-------|--------|-------|
| Lieferer-Nr. | Lieferername und Anschrift | | | | USt-Ident-Nr.: | | | | |
| | | | | | Fremdwährung | | | Betrag | |
| Buchungs- tag. | Beleg- Nr. | Gegenkonto | Kostenstelle/ Kostenträger | Buchungstext | Ein- heit | Soll | Haben | Soll | Haben |
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| Offene-Posten-Karte | | | Konto-Nr.: | | Name/Firma: | | | |
|----------------------------|----------------------------|-----------|-------------------|-------------------------------------|-------------|------------------------------|---------------|-------|
| Lft.-Nr. | Lieferername und Anschrift | | | | Kredithöhe | | USt-Ident-Nr. | |
| Datum | Beleg-Nr. | fällig am | Zahlungsbedingung | ER-/Gutschrifts- betrag (brutto) | Vorsteuer | Zahlungsbe- trag (brutto) | Skonto | Saldo |
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| Posteingangsbuch | | | Abteilung Allgemeine Verwaltung | |
|-------------------------|------------|---------------------|--|-------------|
| Lfd. Nr. | Eingang am | Name des Einsenders | Inhalt | Leitvermerk |
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| Postausgangsbuch | | | Abteilung Allgemeine Verwaltung | |
|-------------------------|-----------------|---------------------|--|--------------|
| Lfd. Nr. | Tag des Abgangs | Name des Empfängers | Inhalt | Aktenzeichen |
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| 20 Liste der Anfragen | | | Abteilung Einkauf | |
|-----------------------|-----|---------------------------|--|-------------|
| Lfd. Nr. | Tag | Lieferer-Nr/ Lieferername | Artikelnummer/Bezeichnung/sonstiger Inhalt | erledigt am |
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| 21 Liste der Angebote | | | Abteilung Einkauf | |
|-----------------------|-----|---------------------------|--|----------------------|
| Lfd. Nr. | Tag | Lieferer-Nr./Lieferername | Artikel-Nr./-Bezeichnung/sonst. Inhalt | Betreff-Nr./ Zeichen |
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| 22 Liste der Bestellungen | | | Abteilung Einkauf | | Kunde: |
|---------------------------|-----|---------------------------|-----------------------------------|---------|-------------|
| Lfd. Nr. | Tag | Lieferer-Nr./Lieferername | Artikelnummer/ Artikelbezeichnung | MWE-Nr. | erledigt am |
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| 23 Liste der Eingangsrechnungen | | | | Abteilung Einkauf | | |
|---------------------------------|-----|----------|------------------|-------------------|---------|---------|
| Lfd. Nr. | Tag | Lieferer | Rechnungs betrag | Bestell-Nr. | MBd-Nr. | bezahlt |
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|------------------------------------|------------------------|--------------------------|----------------------------|----------------|
| Liefererkartei (Stammblatt) | | | Raum für Vermerke / Reiter | Blatt 1 |
| Lieferer: | | Lieferantenummer: | | |
| Anschrift: | | Geschäftsleitung: | Telefon/Fax: | |
| | | Ansprechpartner: | Telefon/Fax: | |
| Zahlungsbedingungen: | Kreditrahmen (Obligo): | Vertreter: | Telefon/Fax: | |
| Artikelgruppe I | Lieferzeit | Rabatt | Lieferbedingungen | Preisliste Nr. |
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| LIEFERERKARTEI | | | | | Raum für Vermerke / Reiter | Blatt 2 | |
| Lieferer: | | | Lieferantenummer: | | | | |
| Allgemeine Werbesendungen | | | Besondere Angebote | | | | |
| Tag | Gegenstand | Erfolg | Tag | Artikel-Nr./-Bezeichnung | Angebot Nr. | Sachbearbeiter | Liefertermin |
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| Liefererkartei | | Lieferer: | | | | | | | Blatt 3 |
|----------------|-----------------|--------------|-------------|--------------------------|-------|---------|---------------|--------------|---------|
| Anfragen | | Bestellungen | | | | | | | |
| Tag | Abteilung/Beleg | Tag | Bestell-Nr. | Artikel-Nr./-Bezeichnung | Menge | Einheit | Preis/Einheit | Liefertermin | |
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| Liefererkartei | | | | | | Raum für Vermerke / Reiter | | Blatt 4 |
|----------------|-------------|---------|--------------------------|---------------|---------------|----------------------------|-----------|-------------|
| Lieferungen | | | | | | Lieferer: | | |
| Tag | Bestell-Nr. | MWE-Nr. | Artikel-Nr./-Bezeichnung | Menge/Einheit | Preis/Einheit | Bezugskosten | Nachlässe | erledigt am |
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| 30 Liste der Bedarfsmeldungen (MBd) | | | Abteilung Lager/Versand: | | |
|--|-----|---------------------------------|--|--------------------|--------------------|
| Lfd.Nr. | Tag | Lieferernummer/ Lieferername | Artikelnummer/ Artikelbe- zeichnung | Bestell- nummer | Wareneingang am |
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| 31 Liste der Wareneingangsmeldungen (MWE) | | | Abteilung Lager/Versand | | |
|--|--------------------|--------------------------|--------------------------------|---------|--------|
| Lfd. Nr. | Wareneingang am | Artikel-Nr./-Bezeichnung | Bestell-Nr. | MBd-Nr. | ER-Nr. |
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| 32 Liste der Lieferscheine | | | Abteilung Lager/Versand | | |
|----------------------------|-----|-------|-------------------------|---------|-----------------------|
| Lfd. Nr. | Tag | Kunde | Auftrags-Nr. | MVA-Nr. | Fracht/ Verpackung |
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| Lagerkartei: | | | Abteilung Lager/Versand: | | | Blatt 1 |
|--------------------|---------------------|--------------|--------------------------|-----------------|------------|---------|
| Artikelbezeichnung | | | Artikelnummer | Artikelgruppe | | |
| Lft. Nr. | Lieferer 1 | | EKP | Rabatt | VKP | |
| Lft. Nr. | Lieferer 2 | | EKP | Rabatt | VKP | |
| Lft. Nr. | Lieferer 3 | | EKP | Rabatt | VKP | |
| Lft. Nr. | Lieferer 4 | | EKP | Rabatt | VKP | |
| Lft. Nr. | Lieferer 5 | | EKP | Rabatt | VKP | |
| Qualität | | | Einheit | Packungseinheit | | |
| Qualität | | | P-Gruppe | EAN-Nr. | | |
| Hauptverwendung | | | Stärke | Größe/Gewicht | | |
| Meldebestand | Mindestlagerbestand | Höchstvorrat | Mindestbestellmenge | Lagerort | Regal/Fach | |
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| Lagerkartei | | | | | | | Abteilung Lager/Versand | | | | | Blatt 2 | |
|---------------------|---------------------------|----|-----|----|--------|-----------|-------------------------|---------------------------|----|------|----|----------|-----------|
| Artikelbezeichnung: | | | | | | | Artikelnummer: | | | | | Einheit: | |
| Tag | Bestell. Nr. Auftrag. Nr. | Zu | Res | Ab | Vorrat | | Tag | Bestell. Nr. Auftrag. Nr. | Zu | Res. | Ab | Vorrat | |
| | | | | | Ist | verfügbar | | | | | | Ist | verfügbar |
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| Lagerkartei | | | | Abteilung Lager/Versand | | | | | Blatt 3 |
|--------------------|-----------------|--------------|-------------|--------------------------|-------|---------------|---------------|--------------|---------|
| Artikelbezeichnung | | | | Artikelnummer | | Artikelgruppe | | | |
| Anforderungen | | Bestellungen | | | | | | | |
| Tag | Abteilung/Beleg | Tag | Bestell-Nr. | Artikel-Nr./-Bezeichnung | Menge | Einheit | Preis/Einheit | Liefertermin | |
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| Lagerfachkarte | | | | |
|----------------------|----------|--------------------------------------|------------------------------|---------|
| Artikel | | | | |
| Waren-Nr. | | Neu zu bestellen bei (Einheiten): | | |
| Einheitenbezeichnung | | | | |
| Lager-Nr. | | Bestellmenge: | | |
| Reihe-Nr. | | Mindestbestand: | | |
| Fach-Nr. | | | | |
| Datum | Belegart | Beleg-Nr. | Veränderungen (+/- Menge) | Bestand |
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| Lagerfachkarte | | | | |
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| Artikel | | | | |
| Waren-Nr. | | Neu zu bestellen bei (Einheiten): | | |
| Einheitenbezeichnung | | | | |
| Lager-Nr. | | Bestellmenge: | | |
| Reihe-Nr. | | Mindestbestand: | | |
| Fach-Nr. | | | | |
| Datum | Belegart | Beleg-Nr. | Veränderungen (+/- Menge) | Bestand |
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| Lagerstatistik | | | | | | Abteilung Lager/Versand | |
|----------------|-----|-------------|-------------|------------|---------------|-------------------------|-------------------|
| Lfd. Nr. | Tag | Artikel-Nr. | Menge (+/-) | Wert (+/-) | Menge-Bestand | Wert-Bestand | Wert-Durchschnitt |
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| Erfolgsstatistik | | | | | | Abteilung Lager/Versand | | | | |
|------------------|-----|----------|---------|---------|-------------|-------------------------|------------|--------|-----------|--------|
| Lfd. Nr. | Tag | Art. Nr. | MVA-Nr. | Kd. Nr. | Bezugspreis | | Brutto-VKP | | Rohgewinn | |
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| 50 Liste der Anfragen | | | Abteilung Verkauf | |
|-----------------------|-----|-------------------------|--|-------------|
| Lfd. Nr. | Tag | Kundennummer/Kundenname | Artikelnummer/Bezeichnung/sonstiger Inhalt | erledigt am |
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| 51 Liste der Angebote | | | Abteilung Verkauf | |
|-----------------------|-----|-------------------------|--|----------|
| Lfd. Nr. | Tag | Kundennummer/Kundenname | Artikel-Nr./Artikelbezeichnung / sonst. Inhalt | Ergebnis |
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| 52 Liste der Aufträge | | | | Abteilung Verkauf | |
|------------------------------|-----|----------------------|--------------------------------------|----------------------------|-------------|
| Lfd. Nr. | Tag | Kunde-Nr./Kundenname | Artikelnummer/ Artikelbezeichnung | Versandauftrags- nummer | erledigt am |
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| 53 Liste der Auftragsbestätigungen | | | | Abteilung Verkauf | |
|---|-----|-----------------------|-----------------------------------|--------------------------|--|
| Lfd. Nr. | Tag | Kunden-Nr./Kundenname | Artikelnummer/ Artikelbezeichnung | Bestellnummer | |
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| 54 Liste der Ausgangsrechnungen | | | | | Abteilung Verkauf | | |
|---------------------------------|-----|------------|-------------|-------------|-------------------|--------------|---------|
| Lfd. Nr. | Tag | Kunden-Nr. | Artikel-Nr. | Wert-Gesamt | fällig am | Auftrags-Nr. | MVA-Nr. |
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| 57 Liste der VERSANDAUFTRÄGE (MVA) | | | | Abteilung Verkauf | |
|------------------------------------|-----|----------------------|---------------------------------|-------------------|-------------|
| Lfd. Nr. | Tag | Kunden-Nr/ Kundename | Artikel-Nr./ Artikelbezeichnung | Auftragsnummer | erledigt am |
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|----------------------------------|------------------------|--------|----------------------------|----------------|
| KUNDENKARTEI (Stammblatt) | | | Raum für Vermerke / Reiter | Blatt 1 |
| Kunde: | | | Kundennummer: | |
| Anschrift: | | | Geschäftsleitung: | Telefon/Fax: |
| | | | Ansprechpartner: | Telefon/Fax: |
| Zahlungsbedingungen: | Kreditrahmen (Obligo): | | Vertreter: | Telefon/Fax: |
| Artikelgruppe | Lieferzeit | Rabatt | Lieferbedingungen | Preisliste Nr. |
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| KUNDENKARTEI | | | | | | Raum für Vermerke / Reiter | Blatt 3 | |
| Kunde: | | | | | | Kundennummer: | | |
| Angebote | | | Lieferungen | | | | | |
| Tag | Gegenstand | Beleg Nr. | Tag | Menge | Re.-Preis | Nachlaß | Bezugs/ Versandkosten | Bezugs/ Versandpreis |
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| KUNDENKARTEI | | | | | Raum für Vermerke / Reiter | | | Blatt 2 | |
|---------------------|-----------------|-----------------|-------------|--------------------------|----------------------------|---------|---------------|--------------|--|
| Kunde: | | | | | Kundennummer: | | | | |
| Anfragen | | Aufträge | | | | | | | |
| Tag | Abteilung/Beleg | Tag | Bestell-Nr. | Artikel-Nr./-Bezeichnung | Menge | Einheit | Preis/Einheit | Liefertermin | |
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| Erfolgsstatistik | | | | | | | Kunde: | | | |
|-------------------------|------------|------------|----------|----------|-------------|--------|---------------|--------|-----------|--------|
| Lfd. Nr. | Umsatz-tag | Umsatz-art | Art. Nr. | Lft. Nr. | Bezugspreis | | Brutto-VKP | | Rohgewinn | |
| | | | | | je Einh. | gesamt | je Einh. | gesamt | je Einh. | gesamt |
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| Warenverkaufskonto | | | Konto-Nr.: | | Name/Firma: | | | | |
|--------------------|--------------------------|------------|----------------------------|--------------|--------------|------|-------|--------|-------|
| Konten Klasse: | Beschreibung/Warengruppe | | | | | | | | |
| | | | | | Fremdwährung | | | Betrag | |
| Buchungs- tag. | Beleg- Nr. | Gegenkonto | Kostenstelle/ Kostenträger | Buchungstext | Ein heit | Soll | Haben | Soll | Haben |
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| Umsatzsteuerkonto | | | Konto-Nr.: | | Name/Firma: | | | | |
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| Konten Klasse: | Beschreibung | | | | UStVA-Nr.: | | | | |
| | | | | | Fremdwährung | | | Betrag | |
| Buchungs- tag. | Beleg- Nr. | Gegenkonto | Kostenstelle/ Kostenträger | Buchungstext | Ein heit | Soll | Haben | Soll | Haben |
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| Kundenkonto | | | Konto-Nr.: | | Name/Firma: | | | | |
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| Kunden-Nr. | Kundenname und Anschrift | | | | USt-Ident-Nr.: | | | | |
| | | | | | Fremdwährung | | Betrag | | |
| Buchungs- tag. | Beleg- Nr. | Gegenkonto | Kostenstelle/ Kostenträger | Buchungstext | Ein- heit | Soll | Haben | Soll | Haben |
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| Offene-Posten-Karte | | | Konto-Nr.: | | Name/Firma: | | | |
|---------------------|--------------------------|-----------|-------------------|--------------------------------------|-------------------|------------------------------|---------------|-------|
| Kd.-Nr. | Kundenname und Anschrift | | | | Kredithöhe | | USt-Ident-Nr. | |
| Datum | Beleg-Nr. | fällig am | Zahlungsbedingung | AR-/Lastschrifts- Betrag (brutto) | Umsatz- steuer | Zahlungsbe- trag (brutto) | Skonto | Saldo |
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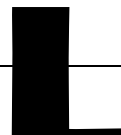
| Wareneinkaufskonto | | | Konto-Nr.: | | Name/Firma: | | | | |
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| Konten Klasse: | Beschreibung/Warengruppe | | | | Fremdwährung | | | Betrag | |
| Buchungs-tag. | Beleg-Nr. | Gegenkonto | Kostenstelle/ Kostenträger | Buchungstext | Ein heit | Soll | Haben | Soll | Haben |
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| Vorsteuerkonto | | | Konto-Nr.: | | Name/Firma: | | | | |
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| Konten Klasse: | Beschreibung | | | | Fremdwährung | | | Betrag | |
| Buchungs-tag. | Beleg-Nr. | Gegenkonto | Kostenstelle/ Kostenträger | Buchungstext | Ein heit | Soll | Haben | Soll | Haben |
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| Liefererkonto | | | Konto-Nr.: | | Name/Firma: | | | | |
|---------------|----------------------------|------------|-------------------------------|--------------|----------------|------|-------|--------|-------|
| Lieferer-Nr. | Lieferername und Anschrift | | | | USt-Ident-Nr.: | | | | |
| | | | | | Fremdwährung | | | Betrag | |
| Buchungs-tag. | Beleg-Nr. | Gegenkonto | Kostenstelle/ Kostenträger | Buchungstext | Einheit | Soll | Haben | Soll | Haben |
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| Offene-Posten-Karte | | | Konto-Nr.: | | Name/Firma: | | | |
|---------------------|----------------------------|-----------|-------------------|---------------------------------|-------------|--------------------------|---------------|-------|
| Lft.-Nr. | Lieferername und Anschrift | | | | Kredithöhe | | USt-Ident-Nr. | |
| Datum | Beleg-Nr. | fällig am | Zahlungsbedingung | ER-/Gutschrifts-Betrag (brutto) | Vorsteuer | Zahlungsbe-trag (brutto) | Skonto | Saldo |
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| Lieferer: | | | | | Raum für Vermerke | | | | | | |
| Liefer-/Empfangsschein | | | | | Sachbearbeiter: | | | | | | |
| Versandanschrift: | | | | | Lieferschein-Nr.: | | | | | | |
| | | | | | Versandauftrag-Nr.: | | | | | | |
| | | | | | Lieferdatum: | | | | | | |
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| Sie erhalten durch | | <input type="checkbox"/> | Boten | <input type="checkbox"/> | LKW | <input type="checkbox"/> | Bahn | <input type="checkbox"/> | Post | <input type="checkbox"/> | |
| Pos | Artikel-Nr. | Artikelbezeichnung | | | | | bestellte Menge | Liefermenge | | | |
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| Bemerkungen: | | | | | | | | | | | |
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| Name, Datum | | | | | | Name, Datum | | | | | |



Rechnung

| | | | | | | | Nr. | |
|----------------------------------|-------------|---------------------------|-------------------------|-------|---------------------|-------------------|------------------|--|
| Ihr Zeichen/Bestellung-Nr./Datum | | | Unser Zeichen | | Unsere Auftrags-Nr. | | vom | |
| Versandbedingungen | | | Versandart | | Versanddatum | | Lieferschein-Nr. | |
| Pos | Artikel-Nr. | Bezeichnung der Lieferung | Einheit | Menge | Preis je Einheit | Betrag | USt | |
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| Zahlungsbedingungen: | | | | | | | | |
| Geschäftsführung: | | | Handelsregistereintrag: | | | Bankverbindungen: | | |

| 70 Liste der Anfragen | | | LIEFERER | |
|-----------------------|-----|-------------------------|--|-------------|
| Lfd. Nr. | Tag | Kundennummer/Kundenname | Artikelnummer/Bezeichnung/sonstiger Inhalt | erledigt am |
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| 71 Liste der Angebote | | | LIEFERER | |
|-----------------------|-----|-------------------------|---|----------|
| Lfd. Nr. | Tag | Kundennummer/Kundenname | Artikel-Nr./Artikelbezeichnung / sonst. Inhalt | Ergebnis |
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| 72 Liste der Aufträge | | | | LIEFERER | |
|-----------------------|-----|----------------------|--------------------------------------|----------------------------|-------------|
| Lfd. Nr. | Tag | Kunde-Nr./Kundenname | Artikelnummer/ Artikelbezeichnung | Versandauftrags- nummer | erledigt am |
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| 74 Liste der Ausgangsrechnungen | | | | | LIEFERER | | |
|---------------------------------|-----|------------|-------------|-------------|-----------|--------------|---------|
| Lfd. Nr. | Tag | Kunden-Nr. | Artikel-Nr. | Wert-Gesamt | fällig am | Auftrags-Nr. | MVA-Nr. |
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| 77 Liste der VERSANDAUFRÄGE (MVA) | | | | LIEFERER | |
|-----------------------------------|-----|----------------------|---------------------------------|--------------|-------------|
| Lfd. Nr. | Tag | Kunden-Nr/ Kundename | Artikel-Nr./ Artikelbezeichnung | Auftrags-Nr. | erledigt am |
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| 781 Liste der Lieferscheine | | | LIEFERER | | |
|-----------------------------|-----|-------|--------------|---------|-----------------------|
| Lfd. Nr. | Tag | Kunde | Auftrags-Nr. | MVA-Nr. | Fracht/ Verpackung |
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| 782 Liste der Paketversendungen | | | LIEFERER | | |
|---------------------------------|-----|-----------|----------|------------|-------|
| Lfd. Nr. | Tag | Empfänger | Gewicht | Tarif-Zone | Tarif |
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| 783 Liste der Frachtbriefe | | | LIEFERER | | |
|----------------------------|-----|-----------|----------|------------------|--------|
| Lfd. Nr. | Tag | Empfänger | Gewicht | Entfernung in km | Gebühr |
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| KUNDENKARTEI (Stammdaten) | | | | | Blatt 1 |
| Kunde: | | | Kundennummer: | | |
| Anschrift: | | | Geschäftsleitung: | | Telefon/Fax: |
| | | | Ansprechpartner: | | Telefon/Fax: |
| Zahlungsbedingungen: | | Kreditrahmen (Obligo): | | Vertreter: | |
| | | | | | |
| Artikelgruppe | | Lieferzeit | Rabatt | Lieferbedingungen | Preisliste Nr. |
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| KUNDENKARTEI | | | | | Kunde: | | Blatt 2 | |
| Anfragen | | | Aufträge | | | | | |
| Tag | Abteilung/Beleg | Tag | Bestell-Nr. | Artikel-Nr./-Bezeichnung | Menge | Einheit | Preis/Einheit | Liefertermin |
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| KUNDENKARTEI | | | | | | Raum für Vermerke / Reiter | | Blatt 3 | |
|--------------|------------|-----------|-------------|-------|-----------|----------------------------|--------------------------|-------------------------|--|
| Kunde: | | | | | | Kundennummer: | | | |
| Angebote | | | Lieferungen | | | | | | |
| Tag | Gegenstand | Beleg Nr. | Tag | Menge | Re.-Preis | Nachlässe | Bezugs/ Versandkosten | Bezugs/ Versandpreis | |
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| Erfolgsstatistik | | | | | LIEFERER | | | | | |
|------------------|----------------|----------------|----------|----------|-------------|--------|------------|--------|-----------|--------|
| Lfd. Nr. | Umsatz- tag | Umsatz- art | Art. Nr. | Lft. Nr. | Bezugspreis | | Brutto-VKP | | Rohgewinn | |
| | | | | | je Einh. | gesamt | je Einh. | gesamt | je Einh. | gesamt |
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| Warenverkaufskonto | | | Konto-Nr.: | | Name/Firma: | | | | |
|--------------------|--------------------------|------------|-------------------------------|--------------|--------------|------|-------|--------|-------|
| Konten Klasse: | Beschreibung/Warengruppe | | | | | | | | |
| | | | | | Fremdwährung | | | Betrag | |
| Buchungs-tag. | Beleg-Nr. | Gegenkonto | Kostenstelle/ Kostenträger | Buchungstext | Ein heit | Soll | Haben | Soll | Haben |
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| Umsatzsteuerkonto | | | Konto-Nr.: | | Name/Firma: | | | | |
|-------------------|--------------|------------|-------------------------------|--------------|--------------|------|-------|--------|-------|
| Konten Klasse: | Beschreibung | | | | UStVA-Nr.: | | | | |
| | | | | | Fremdwährung | | | Betrag | |
| Buchungs-tag. | Beleg-Nr. | Gegenkonto | Kostenstelle/ Kostenträger | Buchungstext | Ein heit | Soll | Haben | Soll | Haben |
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| Kundenkonto | | | Konto-Nr.: | | Name/Firma: | | | | |
|-------------------|--------------------------|------------|-------------------------------|--------------|----------------|------|--------|------|-------|
| Kunden-Nr. | Kundenname und Anschrift | | | | USt-Ident-Nr.: | | | | |
| | | | | | Fremdwährung | | Betrag | | |
| Buchungs- tag. | Beleg- Nr. | Gegenkonto | Kostenstelle/ Kostenträger | Buchungstext | Ein- heit | Soll | Haben | Soll | Haben |
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| Offene-Posten-Karte | | | Konto-Nr.: | | Name/Firma: | | | |
|---------------------|--------------------------|-----------|-------------------|--------------------------------------|-------------------|------------------------------|---------------|-------|
| Kd.-Nr. | Kundenname und Anschrift | | | | Kredithöhe | | USt-Ident-Nr. | |
| Datum | Beleg-Nr. | fällig am | Zahlungsbedingung | AR-/Lastschrifts- Betrag (brutto) | Umsatz- steuer | Zahlungsbe- trag (brutto) | Skonto | Saldo |
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